**PPMP FUND REALIGNMENT FORM**

Date: January 23, 2020

JAIMES S. BERNADAS, MD, MGM, CESO III

Director IV

Division : **MSD**

Section/Office : **HRMO**

Source of Fund : **Support to Operations - ORO**

This is to respectfully request for the Realignment of Funds as follows:

**From:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **General Description** | **Unit of Issue** | **Qty/ Size** | **Unit Cost** | **Estimated Budget** |
| Toner - Computer Printer | pc | 17 | 605 | (10,285.00) |
| **Total** | |  |  | **(10,285.00)** |

**To:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **General Description** | **Unit of Issue** | **Qty/ Size** | **Unit Cost** | **Estimated Budget** |
| Support to Civil Service Activities | job | 1 | 10,285.00 | 10,285.00 |
| **Total** | |  |  | **10,285.00** |

The procurement of above item/s is/are necessary and of priority. Funds required are not reflected in the Project Procurement Management Plan. Hence, request for realignment.

Requested: Evaluated:

**Theresa Q. Tragico Leonora A. Aniel**

Section Head Administrative Officer V, Budget Section

Approved:

**Elizabeth P. Tabasa**

Division Head